

At the heart of your child's education

Application for Enrolment



Student Name

Surname

Christian Names

To begin (year)

Term

In Year Level

333 Military Road
Henley Beach SA 5022
Phone (08) 8115 7400
info@star.catholic.edu.au
www.star.catholic.edu.au
facebook.com/StarSeaHenley

Open Hearts and Open Minds

\$55 Application Fee payable when application is submitted

Family Details	Parent/Guardian 1	Parent/Guardian 2
Title	Mr Mrs Ms Miss Dr <i>(Please circle one)</i>	Mr Mrs Ms Miss Dr <i>(Please circle one)</i>
Family Name		
Given Name		
Usual Occupation		
Employer		
If not employed, do you receive a government benefit?	Yes No <i>(Please circle one)</i>	Yes No <i>(Please circle one)</i>
Telephone	H W	H W
Mobile		
Email		
Country of Birth		
Date of Arrival in Australia <i>(if applicable)</i>		
Cultural Background		
Home Language		
Religion		
Relationship to child <i>(Father, Mother, Foster Parent, etc.)</i>		
Residential Address		
Postal Address <i>If the same as residential, please write 'as above'</i>		
Child resides with		

Family Court or other relevant Court Order YES / NO *(Circle one)*. **If YES**, you should provide a copy of that order to the school.

Student Details

Family Name	Given Name/s		
Male/Female <i>(Circle)</i>	Birthdate / /	Beginning Date: Year	Term Year Level
Address	Postcode		
Home Language - Main	Other		
Country of Birth	If born overseas... date of arrival in Australia / /		
First enrolled in a school in Australia / /	Religion		
Aboriginal or Torres Strait Islander YES / NO <i>(Circle One)</i>	Present Parish of worship		

Sacraments	Parish	Date	Sacraments	Parish	Date
Baptism			Reconciliation		
Confirmation			Eucharist		

Most recent Schools and Pre-schools (include Kindergarten up to present time)

1	From / /	to / /
2	From / /	to / /
3	From / /	to / /
4	From / /	to / /

Other children in the family	M / F	Date of birth	School Attending	Yr level

Needs and considerations

(a)	Does your child have any special achievements, talents?	YES / NO
(b)	Does your child have any learning needs?	YES / NO
(c)	Has your child attended any specialised agencies, special schools, units or centres?	YES / NO
(d)	Has your child been assessed by a specialist service (such as speech pathologist, occupational therapist, psychiatrist, psychologist, audiologist, optometrist or other specialist clinic or service)?	YES / NO
	Does your child have any special needs or considerations? (for example: disabilities, allergies, restrictions on physical activity)	YES / NO
(e)	Does your child require any special provisions to be made by the school? (eg medication, disabled access etc)	YES / NO
(f)	Does your child have any infectious diseases?	YES / NO
(g)	Has your child ever been suspended from school, expelled or refused admission to another school?	YES / NO
(h)	Is there any other information that the school should be aware of in order to meet your child's educational needs?	YES / NO

If YES to any of the above questions, please give details, using attachments if necessary.

Please attach a copy of the following documents (✓ if applicable)

- A copy of the birth certificate or extract from it Latest school report and/or reference from previous school
- Copies of any national tests results (eg NAPLAN) where available Baptismal certificate
- Documentation relating to special needs (any reports, action plans, assessments, etc)
- Letter of support/reference from your Parish Priest / Minister of Religion
- Any Court order or related information regarding custody of child (if applicable)

Release of information

(1) The School respects the privacy of personal and sensitive information regarding your family. The School collects personal information including sensitive information about the student and parent(s) or guardian(s) before and during the course of a student's enrolment at the School. The Primary purpose of collecting this information is to enable the School to provide schooling for your child. A copy of the School's privacy policy is enclosed.

(2) In situations where parents are separated, it is the policy of the School to release school reports to the mother and father of the student upon request. It is also our policy to allow both mother and father to attend parent/teacher interviews upon request. However, the School will abide by any court orders which prevent the release of such information.

(3) Some of the information the School collects is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

(4) Health information about students is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical information or medical reports about your child from time to time.

(5) The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other Catholic schools, government departments, South Australian Commission for Catholic Schools, Catholic Education Offices, local parish, medical practitioners and people providing services to the School including specialist visiting Consultants and Advisers from Catholic Education Offices, sports coaches and volunteers.

(6) In the event of default of payment of fees, the School may refer the default to a debt collection agency. If this occurs, personal information will be disclosed to the agency and you will be responsible for the collection costs.

(7) Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include but are not limited to relevant Education Acts, and Public Health and Child Protection laws.

(8) If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child.

Release of information Continued . . .

(9) The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.

(10) Personal information collected from students is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, student activities and other news is published in the School newsletter, magazine and our website.

(11) Parents or guardians may seek access to personal information collected about them and their child by contacting the School. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where students have provided information in confidence.

(12) As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. We will not disclose your personal information to third parties for their own fundraising purposes without your consent.

(13) If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.

Parent/Guardian declaration

(14) In enrolling my child at this school I/we accept that she/he will be educated in the Catholic faith within a Christian education environment.

(15) I/we accept that support of school staff and cooperation concerning school activities is essential.

(16) I/we accept that we will abide by school policies as amended from time to time.

(17) I/we accept that the School reserves the right to suspend or expel a student for a serious or continued breach of school rules, regulations and/or policies, including conduct which brings into disrepute the good name and reputation of the School.

(18) I/we accept the standards the School sets regarding grooming, uniform and personal presentation.

(19) I/we accept responsibility for the payment of tuition fees and other costs associated with the education of my/our child as determined and amended from time to time by the School (except where exemptions/remissions have been sought and granted).

(20) I/we give consent for the School to contact any other Catholic school which my child has previously attended for the purpose of ascertaining my/our paying record.

(21) I/we accept that the School does not accept liability for damage or loss of any personal possessions of students and that insurance for students' personal possessions is my responsibility.

(22) I/we consent to the School obtaining information about our child, where necessary, from previous schools or agencies/professionals.

(23) I/we consent to my/our personal details (contact name, telephone number, address) being disclosed for pastoral support and Thanksgiving campaigns to the Parish in which I/we reside.

I acknowledge and accept all of the above terms and conditions (clauses 1-23)

Mother/Guardian (*signature*)

Date

Father/Guardian (*signature*)

Date

Please state your reasons for choosing this Catholic school for your child's education.

I declare that all of the information provided in this application is, to the best of my knowledge, true.

Mother/Guardian (*signature*)

Date

Father/Guardian (*signature*)

Date

PLEASE NOTE: In due course applicants will be contacted regarding their application for enrolment. If applicants accept an offer of enrolment, the terms and conditions detailed in the Application of Enrolment are incorporated in the Enrolment Contract.

Office use only

Date Received	Deposit Paid	Acknowledgement Sent
Interviewed	Offer Sent	Offer Accepted
		Notice of Acceptance Sent