

OSHC NEWSLETTER – TERM 1 2024



Hi OSHC Families!

Well, here we are more than halfway through Term 1 already, and quickly approaching Term Break and our upcoming **April Vacation Care Program!** We hope all our new families are settling into 2024 at Star of the Sea School & OSHC.

APRIL VACATION CARE

Our **April Vac Care Program** & related documents are currently on the **school website**, as always, **Friday of Week 6, each Term**. Hard copies become available in Week 7, from our OSHC Room and/or the School Front Office. We also provide a link on Audiri, in the School Newsletter, along with an OSHC Post on SeeSaw, following the end of week 6. Please be mindful, places fill quickly so get your Vac Care Booking Form in ASAP.

For **new families** requiring our Vac Care service a **full ENROLMENT** is required, along with your booking form, these are also available from the OSHC Room & School Front Office and must be personally handed in ASAP due to the personal content contained and our confidentiality policies.

Vacation Care Dates: Monday April 15th – Friday 26th 2024
(PUBLIC HOLIDAY Thursday 25th ANZAC DAY, NO SERVICE ON THIS DATE)

PUPIL FREE DAY – Term 2 MONDAY APRIL 29th 2024

A reminder to all families that Term 2 begins with a **PUPIL FREE DAY** on **Monday 29th April**. If you require care for your child/children on this day, please contact us via email, text message or by calling us.

We need confirmation of all bookings by Wednesday April 24th. A confirmation will be sent to families if numbers are viable, and care will be provided.

SPIKE - ONLINE PARENT CHILDCARE APP.

With ever increasing attendance numbers comes an increase in OSHC administration. With over 180 families using our OSHC service a huge percentage of OSHC administration time is taken up with bookings, cancellations, and related family correspondence.

We are currently preparing our service to utilise an **ONLINE PARENT CHILDCARE APPLICATION** through our Child Care Management System, **SPIKE**. The online app. will enable parents to book and/or cancel their OSHC bookings, view invoices & statements, check CCS statements & entitlements, along with updating their family/child details.

Over the coming weeks, while getting 'Service Ready' we will promote the Parent App to our families and familiarise them with the benefits of an online booking system.

CANCELLATIONS

Thank you to all our wonderful families who continue to keep us up to date with their OSHC requirements and bookings. A reminder that all cancellations **must be communicated either by, text, phone call or email** to OSHC as soon as possible. Cancellations for After School Care must be received by 12pm on the day; With several afternoons **FULLY BOOKED** notification of cancellations allow us to offer the placement to other families - Non-Cancellation fees apply.

QKR PAYMENTS

We request that all **OSHC/Vac Care payments now be made via the QKR App**. We have experienced extended delays in receiving statements & OSHC payments via the EFT, along with EFT OSHC payments not reflected on weekly Invoices. Payments made via QKR are more efficient, sent directly to OSHC, receipted & are reflected on the following OSHC Tax Invoice. * **PLEASE DOWNLOAD THE FREE QKR APP!** *

Please contact us between 9am – 2pm daily if you have questions or require any information relating to OSHC.

Have a great Term 4

OSHC Team

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